



Linking Phi GmbH  
Marokkanergasse 7  
1030 Vienna  
AUSTRIA

Vienna, 06.01.2025

## Information on the Processing of Applicant Data by

### Linking Phi GmbH

(henceforth also referred to as 'we', 'us', 'our')

#### 1 Data Protection Aims and Legal Basis

We place foremost importance on the protection of personal data. We therefore process the personal data of our applicants in accordance with current legislation on the protection of personal data and data security. We take all necessary and proper technical and organizational measures to protect your rights and freedoms, and we regularly review these measures.

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As we observe the principles of fair and transparent data processing and provide information under the General Data Protection Regulation (GDPR) as part of standard procedure, this information sheet informs you about the ways we process and transfer your personal data, as well as your rights in relation to it.

#### 2 Controllers

The following companies process your personal data for their own respective purposes as Controllers as defined in the GDPR and will be henceforth referred to as 'Linking Phi GmbH':

Linking Phi GmbH, Marokkanergasse 7, A-1030, Vienna, Austria  
Austrify Medical GmbH, Kirchberggasse 33-35, A-1070, Vienna, Austria  
reCAREity GmbH, Herrengasse 3, A-8010, Graz, Austria



Erste Bank  
Am Spitz 7  
1210 Wien  
Linking Phi GmbH  
AT96 2011 1852 5826 6000  
GIBAATWWXXX



VAT ID: ATU81298935  
Commercial Court Vienna  
Company Registry No.: FN 637818 v



www.linkingphi.com  
office@linkingphi.com  
+43 676 327 9768



### 3 Data Protection Contact

We would like to draw your attention to the fact that you can contact our data protection officer at any time should you have any questions about the information provided here or require any other information on the processing of your personal data or the observation of your rights. The contact information is as follows:

Alejandro Gavino [alejandrogavino@linkingphi.com](mailto:alejandrogavino@linkingphi.com)  
+43 676 327 9768

### 4 Legal Basis and Purpose of Data Processing

#### 4.1 Legal Basis

We will process your personal data only to the extent necessary and based on your consent in accordance with Article 6 par. 1, point (a) GDPR. We also process your personal data at your request to take steps prior to entering a contract in accordance with Article par. 1, point (b) GDPR.

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#### 4.2 Purposes of Processing

We will process your personal data for the purposes of recruitment and applicant management.

Data processing will take place exclusively for the purposes stated. The data will not be processed in a way that is incompatible with these purposes.

### 5 Forms of Personal Data

We process the following categories of personal data:

#### 5.1 CVs and Personal Data



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In saving your curriculum vitae (CV), the following personal data will be stored: a) description of your work experience, skills and education; b) contact information, e.g. your name, your address, telephone number and email address ('personal data'); c) we may also add additional documents to your application that are saved electronically, such as your cover letter, certificates, application photo, etc.

If you have already been interviewed by us, we may record a short appraisal in the database. This appraisal will of course not contain any defamatory or derogatory remarks. The only information that will be recorded will relate directly to the appraisal and the application process or to your job profile.

## 5.2 Statistical Data

The data in the CV database may be used for the compilation of statistics. This data is anonymized and does not allow the identity of an individual user to be identified.

## 5.3 Your Activities

If you apply for multiple positions simultaneously or apply for a different position later, we can save your activity. Applications for multiple positions are welcome, and on following your activity we can provide you with more relevant job opportunities. If you do not consent to your activities being saved, you may notify us of this by email or post. You may, of course, erase pieces of information from the database yourself, or request that we do this on your behalf.

## 5.4 Log files

When you log into the database, the server you use can be identified via the Internet Protocol address (IP address). We save IP addresses of this kind in log files for data security purposes. Under no circumstances will we use the information stored in the log files to identify users. The log files serve only to reject unlawful or criminal attacks on servers that could target your data or the functionality of the database. Furthermore, we use IP addresses to





create general and anonymized statistics, e.g. about visitor numbers, page impressions etc. Traceable user profiles are not created based on this information.

## 5.5 Cookies

The database uses so-called session cookies.

## 5.6 Special Categories of Personal Data

We will not request any special categories of personal data from you during the application process.

## 6 Transfer of Personal Data

We run this data application with the support of Austrify Medical GmbH as Controllers as defined in the GDPR. However, the data application is not connected to the CV database accessible online at [www.austrify-medical.at](http://www.austrify-medical.at).

No exchange of data will take place. CVs that are processed in the data application of Linking Phi GmbH will not automatically be published on the web pages of Austrify Medical GmbH.

## 7 Storage Period for Personal Data

We also observe the principle of storage limitation for personal data. This means that we will only store your personal data for as long as is necessary for the purposes of processing or due to legal requirements. We will only store your personal data in connection with our statutory data storage obligations. Based on your consent, we will store your personal data for up to two years after the completion of the recruitment process.

## 8 Your Rights

Should you be affected by our processing of personal data, you have the right at any time to request access to, rectification, erasure, or restriction of





the processing of your data as stored by us. You also have the right to object to its processing, as well as the right to data portability in accordance with the GDPR.

### 8.1 Withdrawal of Consent to Process Personal Data

If we process your data as a data subject, you may withdraw your consent for us to process it at any time. Please note that the withdrawal of consent does not affect the lawfulness of the data processing that took place before its withdrawal, and that, in certain circumstances, we are entitled or otherwise required to process certain forms of personal data beyond that period, due to legal requirements or the requirements of collective agreements.

### 8.2 Right to Lodge a Complaint

Even if our aim is to ensure the protection and integrity of your data in the best workable way, differences of opinion concerning the way in which we process your data may occur.

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Should you believe that the processing of your personal data does not conform with the provisions of data protection law, you can lodge a complaint with the competent data protection authority, despite other legal remedies in law courts or under administrative law. In Austria, the complaint should be submitted to the Austrian Data Protection Authority.

The address is as follows:

Österreichische Datenschutzbehörde (Austrian Data Protection Authority)  
Wickenburggasse 8-10  
1080 Vienna, Austria



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Am Spitz 7  
1210 Wien  
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## 9 Declaration of Consent

**You hereby consent to the processing of the personal data** stipulated under Point 5 for the purposes described here and **for the purposes of quality assurance in the recruitment process, as well as to the storage of the personal data for a duration of at least 2 years following completion of the recruitment process.** You may withdraw your consent at any time, without having to state a reason, by writing an email to:

office@linkingphi.com.

Place and Date: \_\_\_\_\_

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Name: \_\_\_\_\_

Signature: \_\_\_\_\_



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